

PVA

Event/Fundraising Proposal

Subject :

Date:

I would like to implement the following event/fundraiser:

Event Description:

Goal of the Event:

Contract Info:

Budget (cost to run, up front or ongoing)

Proposed Date and Time:

Other Information:

Approvals:

1st) PVA: _____ Date: _____

2nd) Volunteer Coordinator: _____ Date: _____

3rd) Business Manger: _____ Date: _____

4th) Director: _____ Date: _____

5th) Faculty Sponsor: _____ Date: _____

Comments: _____

