

## PVA Meeting Minutes

To: All PVA Attendees & C2E Parents

From: Stephanie Levins, PVA Secretary

RE: September 14<sup>th</sup>, 2010 – Meeting Minutes

Location & Time: Library at 7:05 p.m.

In attendance

- Mindy Menard
- Marie Price
- Starr Baines
- Sam Baines
- Yolanda Scherman
- Anne Denham
- Karen Kistle
- Donna Mitchell
- Deanna Cowan
- Stephanie Levins
- Scott Lawson
- Carla Simonean
- Marguerite Ramsey
- Erin Ficken
- Kelly Walring
- Tiffany Nelson
- Deanne Duncan
- Leopolda Malabanan
- Shannon Coons
- Kelly Hernandez

Mindy Menard opened meeting by having everyone introduce themselves.

## School Website

- Can go on website for Meeting Minutes
- More current info check PVA tab on website

## Events

- Proposal form for Events under “Parents” tab
- Kelly Hernandez reviews proposals and gives to Donna Mitchell or Linda Parker
- All ideas reviewed by spring, since all events already on calendar before end of school
- All events have to be approved by board
- Deanna Cowan oversees all events as Events Committee Chair
  - Position involves helping parents get involved
  - Everything runs smoothly
  - Will have fulfilled position end of this school year
  - Co-chair will possibly take her place next school year

## Grandparents Day

- 107 have RSVP, so far
- Great amount of volunteers to assist w/ setting up and tearing down
- So far only 16 desserts, would like to have 30 if possible
- Looking for someone to donate a fruit platter
- Coffee & tea already donated
- Kids will be performing by Mrs. Carlson (music teacher)
- Chairs will be set audience style in gym
- For any special adults, including parents
- Provides chance for adults to see where kids go to school and what they do during the day
- Will not be touring classrooms
- Students can leave with adults as long as note sent to office
- Times if from 1:30 to 2:30

- Let Deanna know if can in any food items

## Fall Festival

- Mindy McClelland chairing with 2 co-chairs
- Still needs 15 to 20 more volunteers
- Can simply e-mail Mindy from PVA press about volunteering
- Time slots for if would like certain times for each event
- In need of tattoos, face painting kit, sponges, items to make a booth, glue, colored cotton balls, googly eyes, etc
- Tickets \$1.00 each
- Usually bounce houses, haunted house, fire truck and games are free
- Bake sale to help support cost of festival
- Picture station, so bring your camera
- Barn background for pictures, still looking for saddle
- Need lots of black duct tape & black trash bags for Haunted House
- Also 2 more adults needed to work on haunted house
- Kidde Haunted House and scary one for older kids
- Family event
- Debra Lein is working with Safeway for donations of pumpkins (if ready) usually delivered on Saturday morning
- Hoping to have event outside
- One of biggest events at school
- Parents must stay with kids
- Will have a Cupcake walk, so will need lots of baked goods
- Baked good can be brought in Friday before festival or Sat morning
- Please label if nuts, and parents please look at what kids are eating before unwrapped - also, would be helpful if list ingredients

## Staff Luncheons

- Once a month
- Different theme every month
- Looking for help to set up and tear down

- Students can drop off in morning and dishes will be sent home that same day
- Next is potato and salad bar
- Shopping & cooking time counted for volunteer hours

### Carpool

- 450 kids picked up during carpool
- Need help between 3:20 to 3:45
- During lighting storms they will hang white flag w/ red lightning bolt
- Parents will have to come to door and pick up kids - Douglas County policy
- Reminder for everyone to use cross walks
- Please do not park on school side on Carlson while dropping or picking up

### Lunchroom

- Lunchroom help has been amazing lately
- All days for September are full except for 2
- Signup sheet is up to date
- Looking for volunteers to help on a constant basis for certain days of the week
- If would like to sign up for multiple days, contact Kelly Hernandez instead of signing up on line

### Teacher Appreciation Week & Year-end Picnic

- Need Chair for both events
- Teacher Appreciation is usually held a couple of weeks before school ends
- Year-end Picnic is held on last day of school

### Box Tops

- Deanna Cowan collects box tops
- Classroom contest for a pizza or ice cream party for most collected
- So far, have collected \$150 worth
- Each box top worth 10 cents apiece

- Goal is \$500
- Needs to be sent in by March in order to receive check for current year

### Cookie Fundraiser

- At least 100 students made limo goal, not all orders accounted for, so could be more
- So far, looks like biggest fundraiser for C2E
- School receives 40% back
- So far will receive at least \$15,000 to date
- Numbers will be reviewed this Thursday

### Script

- Scripts handled by volunteers
- Here every Friday
- If you miss them, simply e-mail them (on website)

### New Parents Club

- Not just for new parents
- Exists so you can meet other parents
- Meets are Kunjani Coffee in Parker around 8 a.m.
- 10 parents showed up for 1<sup>st</sup> meeting on August 26<sup>th</sup>

### Parent Parley

- Went over all events in detail
- Many 1<sup>st</sup> year parents came
- Threaded Ink
  - Since August to present time have sold 25 items and provided 10% discount
  - 10% - 15% provided back to school for online orders

### Scentsy

- Marie Price gave presentation for possible fundraiser next year

- Direct Sales Company in business for 6 years
- Fastest growing direct sales in history in US
- Candle products, along w/ handmade warmers, biodegradable wax , etc
- Scentsy Buddies are stuffed animals with scented bean bags
- Commission is 30% and willing to give complete commission to school
- Gift bags will be provided on all orders
- Holiday collection beginning September 15<sup>th</sup>
- Average price for warmers are \$30 and fragrances bar is \$10
- Fragrances bars last around 80 hours
- No shipping costs, but taxes are charged
- Marie will be completing a proposal on line

#### Volunteer Hours

- Request each family donates 20 hours
- Link on website to log in hours, [www.v.volunteer.com](http://www.v.volunteer.com)
- To set up account for hours, please call office
- Volunteer hours helps school apply for grants
- If you volunteer during school hours, check in & out with office and they will log hours
- Visitor hours do not count

Only 5 PVA meetings per year, next meeting Thursday, November 18<sup>th</sup>

Meeting ended 8:15 p.m.